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असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उपखण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

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इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।

Separate paging is given to this Part in order that it may be filed as a separate compilation.

MINISTRY OF LABOUR, EMPLOYMENT & REHABILITATION

(Department of Labour & Employment)

NOTIFICATION

New Delhi, the 28th September 1968

**G.S.R 1809.**—In exercise of the powers conferred by section 5, read with sub-section (1) of section 7, of the Employees' Provident Funds Act, 1952 (19 of 1952), the Central Government hereby makes the following Scheme further to amend the Employees' Provident Funds Scheme, 1952, namely:—

1. This Scheme may be called the Employees' Provident Funds (Fifth Amendment) Scheme, 1968.

2. In paragraph 35 of the Employees' Provident Funds Scheme, 1952 (hereinafter referred to as the said Scheme), after the word and figure "Form 3" the words, figure and letter "or Form 3A" shall be inserted.

3. In paragraph 38 of the said Scheme, after sub-paragraph (2), the following sub-paragraph shall be inserted, namely:—

“(3) Notwithstanding anything contained in sub-paragraph (2), in respect of such establishments as are notified by the Commissioner to be annually posted establishments, the employer shall forward to the Commissioner within twenty-five days of the close of each

month, a monthly abstract in such form as the Commissioner may specify, showing, *inter alia*, the aggregate amount of recoveries made from the wages of all the members and the aggregate amount contributed by the employer in respect of all such members for the month. The employer shall also send to the Commissioner, within one month of the close of the period of currency, a Consolidated Annual Contribution Statement in Form 6A, showing the total amount of recoveries made during the period of currency from the wages of each member and the total amount contributed by the employer in respect of each such member for the said period. The employer shall maintain on his record duplicate copies of the aforesaid monthly abstract and Consolidated Annual Contribution Statement for production at the time of inspection by an Inspector."

4. In paragraph 41 of the said Scheme, for the second proviso, the following proviso shall be substituted, namely:—

"Provided further that the cards issued,

(i) in respect of the first contribution period, or

(ii) in respect of the contribution period immediately preceding the date from which the establishment is notified as an annually posted establishment,

may be for a period which may be less or more than a year."

5. In paragraph 42 of the said Scheme, after the word and figure "Form 3", the words, figure and letter "or Form 3A" shall be inserted.

6. In sub-paragraph (2) of paragraph 60 of the said Scheme, for clause (a), the following clause shall be substituted, namely:—

"(a) Interest for the period of currency of the card shall be allowed on the balance standing to the credit of the member on the first day of April falling within the period of currency."

7. After Form 3 of the said Scheme, the following form shall be inserted, namely:—

"FORM—3A

THE EMPLOYEES' PROVIDENT FUNDS SCHEME, 1952

(Paras 35 & 42)

Contribution card for currency period from 1st 195 to 30th/31st 196

- (1) Account No.....
- (2) Name/Surname.....  
(in block capitals)
- (3) Father's/Husband's name.....
- (4) Name and address of the factory/establishment.....
- (5) Statutory rate of contribution.....
- (6) Voluntary higher rate of employees' contribution, if any.....

(A)

Sl. No.	Month	Wages	Worker's contribution	Employer's contribution	Refund of advances	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.						(a) Date of leaving service, if any....
2.						(b) Reason for leaving service, if any....
3.						
4.						

(1)	(2)	(3)	(4)	(5)	(6)	(7)
5.						(c) Certified that the
6.						total amount of con-
7.						tributions indicated
8.						this card i./e.
9.						Rs. ....
10.						has already been
11.						remitted in full in
12.						E.P.F. A/C No. 1
						(vide Note below)
<hr/>						
TOTAL						
<hr/>						

Signature of employer

Certified that the difference between the total contributions shown under cols. 4 & 5 above and those arrived at on the total wages shown in column 3 at the prescribed rate is solely due to the rounding off of contributions to the nearest 25 paise under the rules.

Signature of employer  
with office seal.

(B)—Where the period of currency does not end on the 31st March the aggregate of contribution from the beginning of the first month of currency period upto the following 31st March should be indicated separately in table below:—

Workers'  
share

Employers'  
share

Refund of  
advances

Signature of employer

**NOTE:** In respect of the forms—3 sent to the Regional Office during the course of the currency period for the purpose of final settlement of the accounts of the members who had left service details of date and reasons for leaving service, and also a certificate as shown in the 'Remarks' columns should be added."

8. After Form 6, the following form shall be inserted, namely:—

FORM 6 A

THE EMPLOYEES' PROVIDENT FUNDS SCHEME, 1952

[Paragraph 38(3)]

*Consolidated Annual Contribution Statement*

Statement of Contributions for the currency period from

1st.....196 to .....196..

Name and address of the Factory/Establishment .....

Code No. of the Factory/Establishment .....

Statutory rate of contribution: %

No. of members voluntarily

subscribing at a higher rate: .....

S. No.	Account No.	Name of the member (in block capitals)	Wages, Retaining allowance (if any) and D.A. includ- ing cash value of food conces- sion paid during the currency pe- riod	Worker's Contribution	Employer's Contribution	Refund of advances	Rate of higher voluntary contribution (if any)	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Total

Rs.

Rs.

Rs.

Rs.

Admn. Charges Rs. ....  
(at 0.37% of wages)

Aggregate of  
contributions,

{ } Cols. 5+6+7 Rs.  
{ }

*Reconciliation of Remittances*

S. No.	Month	Amount remitted contributions (including refund of advances)	Adm. Charges
		Account No. 1	Account No. 2
1		Rs.	Rs.
2		Rs.	Rs.
3		Rs.	Rs.
4		Rs.	Rs.
5		Rs.	Rs.
6		Rs.	Rs.
7		Rs.	Rs.
8		Rs.	Rs.
9		Rs.	Rs.
10		Rs.	Rs.
11		Rs.	Rs.
12		Rs.	Rs.
Total		Rs.	Rs.

Certified that the difference between the figures of total contribution and Adm. Charges remitted during the currency period and those shown under Cols. 4 to 7 above is solely due to the rounding off of the amounts to the nearest '25 /5 paise under the rules.

Signature of employer  
(with) Office Seal.

(1) Total number of contribution cards enclosed (Form—3A).....  
(2) Certified that the Forms 3A, duly completed, of all the members listed in this statement are enclosed, except those already sent during the course of the currency period for the final settlement of the concerned members' accounts—*vide* 'Remarks' furnished against the names of the respective members above.

Signature of employer

NOTE:—(1) The names of *all* the members, including those who had left service during the currency period, should be included in this statement. Where the Forms 3A in respect of such members as had left service were already sent to the Regional office for the purpose of final settlement of their account, the fact should be stated against the name of the member in the 'Remarks' column above thus: "Form 3A already sent in the month of ..... 196 ..".

NOTE:—(2) In case of substantial variation in the Wages/contributions of any member as compared to those shown in the previous statement, the reason should be explained adequately in the 'Remarks' column".

[No. 13/9/68-PF-II]

S. T. MERANI,  
Jt. Secy.

